

# U B C A R T S C O - O P P R O G R A M

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## ARTS CO-OP SLAIS STUDENT OF THE YEAR AWARD 2010/2011

The Arts Co-op Program has created a Student of the Year Award for co-op students in the School of Library, Archival, and Information Studies. Two annual awards of \$1000 are available: one to an MLIS or Dual student (who used his/her MLIS background on the co-op job) and the other to an MAS or Dual student (who used his/her MAS background on the co-op job). These awards are for work terms completed during Fall 2010 (F10), Winter 2011 (W11), or Summer 2011 (S11).

These annual awards recognize outstanding achievement in all aspects of the SLAIS co-op student's performance, including academics, the workplace, and professional/community involvement. The awards will be given by the Associate Dean of Arts, Students, based on the advice of the Arts Co-op Advisory Committee and will be noted on the award recipients' transcripts.

### Selection Criteria for the Award

The Arts Co-op Student of the Year Award Committee (SLAIS), a subset of the Arts Co-op Advisory Committee, will use the criteria listed below to evaluate candidates. Nominees are scored initially on a scale of 100 points; the value of each criterion is indicated in brackets. The committee is seeking well-rounded candidates who show evidence of accomplishment in: academics, the workplace, their co-op community, and professional/community activities. Points will be awarded on the quality of each component.

#### **Academic Achievement (5 points):**

- Student has maintained or exceeded an 80% cumulative GPA for his/her current SLAIS degree program
- Student has received, awards, scholarships, bursaries or other recognition related to his/her SLAIS degree program

#### **Job Achievement / Employer evaluation (30 points):**

- Student has received an exemplary evaluation on his/her performance for the co-op work term for which he/she is being nominated based on the *SLAIS Student of the Year Award Employer Nomination* form and recommendation letter completed by the co-op employer representative chosen by the student. Download this form at [http://co-op.arts.ubc.ca/fileadmin/Arts\\_Co-op/documents/forms/SOTYEmployerNomination-SLAIS.doc](http://co-op.arts.ubc.ca/fileadmin/Arts_Co-op/documents/forms/SOTYEmployerNomination-SLAIS.doc)

**Note:** The co-op employer representative chosen by the student must be for a co-op work term in the academic year for which the student is being nominated.

#### **Student's Personal Statement (15 points):**

- Student's career, personal, and academic experiences has been enhanced by co-op
- Student has been able to demonstrate the relevance of his/her study to the workplace and vice versa

#### **Contribution to Arts Co-op community, SLAIS community and/or other communities (15 points):**

- Student has contributed to the Arts Co-op community, SLAIS student community and/or other communities, particularly within the academic year for which the student is being nominated. E.g., The student has:
- Been active in the Library and Archives Students' Association as an executive member, team member, or volunteer

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- Acted as an ambassador by engaging in public presentations for SLAIS or the Arts Co-op Program during student recruitment information sessions or other Arts Co-op Program events
- Been active in other community organizations

## Engagement in Professional Development activities (15 points):

- Student has engaged in professional development activities. E.g., The student has:
- Volunteered or participated in BCLA or AABC committees, events, or other professional activities
- Been a member of professional associations such as:
  - o American Library Association
  - o American Society for Information Science and Technology (ASIST)
  - o Archives Association of British Columbia
  - o ARMA International
  - o Art Libraries Society of N. America (ARLIS/NA)
  - o Association of Canadian Archivists
  - o British Columbia Library Association
  - o BC Public Library InterLINK
  - o Canadian Council of Archives
  - o Canadian Library Association
  - o International Council of Archives
  - o IFLA
  - o Society of American Archivists
  - o Special Libraries Association
  - o Vancouver Association of Law Libraries
- Been published in professional organizations' or co-op employers' newsletters, journals, etc.
- Attended and/or presented at conferences related to his/her current degree program
- Attended workshops or tours related to his/her current degree program

## Work Term Learning Assignment (20 points):

- Student has received a "Pass" for all co-op work term learning assignments and for the co-op work term for which he/she is being nominated

## Adjudication Process:

The Arts Co-op Student of the Year Award Committee (SLAIS), a subset of the Arts Co-op Advisory Committee, will meet annually in the fall to review all nomination packages and decide on the award recipients. Selection is based on co-op, academic, and extra-curricular accomplishments for the previous academic year. The sub-committee will be composed of employer, SLAIS, and Arts Co-op representatives and should total 3-5 members. The award recipients will be announced in December and will be featured in Faculty of Arts and/or UBC-related communication materials as well as relevant professional organizations' communication as appropriate.

## Nomination Process:

Either the co-op student him/herself or the student's co-op employer may initiate this process. The nominating employer must be an employer the student worked for in the academic year for which the student is being nominated.

**Note:** In either case, the student is responsible for gathering and submitting his/her complete nomination package.

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## Nomination Packages:

Nomination packages must include the following items, presented in the order below:

1. Student's signed personal statement in the form of a short essay (2 pages max., single-sided, 1- inch margins, 10-point font min., standard business letter format)
2. Completed *SLAIS Student of the Year Award Employer Nomination* form and accompanying recommendation letter written on the organization's letterhead, both signed by the co-op employer representative
3. Student's current academic transcript, showing the student's calculated cumulative average (unofficial copy from SSC is suitable)
4. Student's current resume, indicating scholarships, awards, bursaries, or recognitions related to your SLAIS degree program and contributions to the SLAIS student community and/or other community involvement
5. Student's updated portfolio, including all work term learning assignments and co-op Co-ordinator's assignment comments for the co-op work term for which the student is being nominated. Where possible, awards, achievement certificates, or letters of recognition should also be included in the portfolio.

**Note:** Only complete nomination packages that meet the guidelines will be forwarded to the adjudication committee.

## Application Deadline:

The application deadline for the 2010/2011 nomination year is **Monday, November 14, 2011**. Application packages must be submitted to the Arts Co-op Office, Buchanan C121, by 4:00pm.